As a school we regularly monitor all children's attendance.
The tables below explain time lost due to absence and lateness.

## Absence in Days

| Days Absent from school | Lessons/hours of learning lost to <br> absence |
| :--- | :--- |
| 1 days absence | 5 lessons missed (5 hours) |
| 3 days absence | 15 lessons (15 hours) |
| 1 weeks absence | 25 lessons missed (25 hours) |
| 2 weeks absence | 50 lessons missed (50 hours) |

## Absence in Percentages

| Attendance <br> during one school <br> year | Equals days <br> absent | Which is <br> approximately <br> weeks absent | Which means this <br> number of <br> lessons missed |
| :--- | :--- | :--- | :--- |
| $95 \%$ | 9 days | 2 weeks | 50 lessons |
| $90 \%$ | 19 days | 4 weeks | 100 lessons |
| $85 \%$ | 29 days | 6 weeks | 150 lessons |
| $80 \%$ | 38 days | 8 weeks | 200 lessons |

## Lateness

| Minutes late per day during school <br> year | Equals days worth of learning lost in <br> a year |
| :--- | :--- |
| 5 MINUTES | 3.4 DAYS |
| 10 MINUTES | 6.9 DAYS |
| 15 MINUTES | 10.3 DAYS |
| 20 MINUTES | 13.8 DAYS |
| 30 MINUTES | 20.7 DAYS |

